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## **KEET COMMUNITY ADVISORY BOARD GUIDELINES**

### **ROLE OF THE CAB**

The Communications Act states that public television stations like KEET must establish a Community Advisory Board (CAB). The role of the CAB is solely advisory in nature. In no case shall the CAB have any authority to exercise any control over the daily management or operation of KEET.

### **RESPONSIBILITIES OF THE CAB**

The CAB's responsibilities are to review the programming goals established by KEET, review the service provided by KEET, review the significant policy decisions rendered by KEET and advise the KEET Board of Directors whether the programming and other policies of the station are meeting the educational and cultural needs of communities served by KEET.

### **CAB MEETINGS**

The CAB may establish and follow its own schedule and agenda. At present, the CAB meets quarterly.

### **SIZE OF THE CAB**

The KEET CAB may consist of up to 15 individuals.

### **CAB MEMBER QUALIFICATIONS**

CAB members may be any member of the public with an interest in furthering the goals of KEET as set forth in the strategic plan.

### **CAB MEMBER TERMS**

CAB members shall serve two-year terms with a maximum of three consecutive terms.

### **APPOINTMENT TO THE CAB**

Applications for membership shall be submitted to KEET's Executive Director. After consultation with the CAB, new members of the CAB shall be appointed by the Executive Director.

### **REMOVAL WITH CAUSE FROM THE CAB**

A CAB member who has not attended 2 consecutive meetings without a valid excuse may be removed from office by the Executive Director. A CAB member who has been declared of unsound mind by a final order of court or convicted of a felony may be removed from office by the Executive Director.